

# Wheelhouse Brewing Company

## Private Bookings For Any Occasion

Add some historic flair to your event by hosting at Wheelhouse.

Located in a century-old train station built in 1922 and restored in 2023.

Wheelhouse Brewing Co. offers three spaces that can be booked separately or together, making it the ideal venue for your event or meeting.



### Brewery Buyout

Situated on the water's edge in Prince Rupert, BC, this historic building has been the home of Wheelhouse Brewing Co. since 2023. Featuring an authentic Italian pizza oven, incredible views of the harbour and surrounding inlet, and, of course, our beers. This space is available for buyout.

Capacity: 120

Square Footage: 5250 sq ft

Low Season Buyout: \$2500 - \$4500 Depending on day of week

High Season Buyout: \$4000 - \$7000 Depending on day of week



### Sunroom Buyout

The upstairs Sunroom features stunning, uninterrupted views of the harbour, high ceilings, original brick walls, gas fireplace, and a private bar. This space is available for buyout.

Combine this room with our Wardroom for an even bigger space to host your guests.

Standing Capacity: 54

Seated Capacity: 42

Square Footage: 760 sq ft

Low Season Buyout: \$1200 - \$2200 Depending on day of week

High Season Buyout: \$2000 - \$3000 Depending on day of week

### Wardroom Rental

The Wardroom is an intimate and private space featuring large windows overlooking the harbour, and heritage-build features.

Perfect for small group functions such as meetings, dinners and minglers. Private washroom facilities included.



Standing capacity: 40

Seated Capacity: 24

Square Footage: 800 sq ft

Corporate Rental: \$150/hour, \$400 for 3 hours or more

Community / Not for profit Rental: \$100/hour, \$250 for 3 hours or more

## What is a Buyout?

A buyout is a minimum spend. This means that Wheelhouse Brewing Co. agrees to close the designated room(s) to all other potential customers in exchange for a guaranteed minimum spend from your private party.

The total invoice on food and beverages accrued at your event at your cost (without taxes or gratuities) is put towards the buyout.

If there is a monetary difference between the buyout cost and the total invoice, it will appear as an event fee on your final bill. All events are subject to a 20% gratuity applied to your total invoice.

The food and beverages you purchase for your guests go toward your minimum spend. Cash bars, gift cards and swag purchases are not included in your minimum spend.



## General Information About Private Events at Wheelhouse

Before sending in your request, please read the below general information about private events in our brewery.

To ensure a smooth booking process, please submit your request at least 4 weeks in advance of your desired date(s).

### **Accessibility**

To reach the Sunroom and Wardroom, there is a set of 23 stairs equipped with a handrail. The ground level can be easily accessed by wheelchair.

### **Deposits**

Deposits of half the buyout or rental price are required to reserve your space. Details of your event will not be planned until the deposit is received.

### **Cancellation Policy**

4 weeks in advance of the event date - A full refund when cancelled.

2 weeks prior to the event date - 50% of your deposit is refunded when cancelled.

No refunds are provided for cancellations within 2 weeks of the booking.

### **Gratuity**

There is a 20% gratuity added to the final bill. A 20% gratuity is added to any food and drink your guests purchase while at your event.

### **Safe Ride Home**

Ensuring your safe journey home is our top priority. Kindly let us know your plan for getting your group home, and we will be happy to call taxis.

### **Staff**

We are committed to ensuring that at least two servers will be present on-site at all times to cater to your needs

### **Contact Our Events Coordinator**

Ready to book, or have questions? We'll be happy to discuss your event.

[events@wheelhousebrewing.com](mailto:events@wheelhousebrewing.com)